

MINUTES OF THE REGULAR MEETING OF THE OPIOID ABATEMENT FUNDING ADVISORY BOARD

Date: November 14, 2022

Present: Christi Hankins – Escambia County Assistant County Attorney
Rebecca Szuch – Escambia County Paralegal
Dr. Irvin Williams
Tommy White
Matt Infinger
John Mathis
Catherine White

Location: Ernie Lee Magaha Government Building, Board Chambers, First Floor
221 Palafox Place, Pensacola, Florida

Minutes prepared by Tina Arroyo – Assistant to the Board

1. Call to Order
2. Pledge Allegiance to the Flag.
3. Approval of the minutes from October 12 meeting.

Motion: To approve the minutes from October 12
Made by: John Mathis Seconded by:
Disposition: Motion unanimously passes

4. Public Forum - Speakers limited to 2 minutes each.
 1. No public speakers

5. **Wes Moreno** – This committee's main mission is to seek out strategies and proposals to present to the Board of County Commissioners. To research and gain all information for presentation to the Commissioners. Research would be pros/cons, what works for other counties. Focus on top two or three proposals. Once the board agrees on a strategy that requires procurement then the board will work with the Purchasing department to initiate Request for Proposals, request for letters of interest, invitation to bid, that is what would tell us what direction we would go in the procurement process. It is not this boards mission to allocate funding, it is simply to make recommendation to the Board of County Commissioners of what the Opioid Abatement board thinks would be the most successful strategies to bring forward.

6. **Christi Hankins** – Spoke to Stephan Hall in Budget about Chief Torsell' s program. It has been state funded. We would not be able to create new positions because the county would not be able to absorb that in the end. One of the things you can do is look at the assisted

treatment or providing naloxone. The focus should be on long term treatment such as getting the medications that are needed out in the field to help EMS and emergency medical professionals do their job.

7. **Stephan Hall** – Management and Budget Services – a quick update, we have not received any of the funds yet. There is a special fund set up that segregates these funds from any other fund in the county. It is going to be called the opioid fund, which is fund 122. Once the funds come in, the check goes to the clerk's office, the funds will sit there until I take an amendment to the Board of County Commissioners to recognize the funds. Based on the information I have seen so far; Escambia County may receive \$14,000.000 dollars over an eighteen-year period. Any excess will roll over year to year until they are all spent.

8. **Jeff Lovingood** – Purchasing Director – Procurement Process – A general overview of the department. For the county there are a couple of ways we must purchase the goods and services that are needed. For small items less than \$5,000.00 we have the PCard or with a purchase order with a single invoice. If you go over the \$5,000.00, we are required to have three quotes whenever possible, this is sufficient up to \$49,999.99.

If the purchase is \$25,000.00 and above, you will need approval from the Board of County Commissioners. If it is for \$50,000.00 or over that would need formal solicitation to be issued by the Purchasing department. We handle all the legal and risk information.

If something were to be deemed a sole source or single Source there are State statutes that determine how we handle those, so we try to avoid them

There are different solicitation types. Invitation to bid is usually the starting point. *Invitation to Bid* is strictly price, you know exactly what you are buying, and you typically know how much you are buying.

When it becomes a scenario where we are interested in hearing options and you aren't sure what you will buy, a *Request for Proposal or Information* would be best for this situation. There is a review process where all the data is reviewed, there are selection criteria that is noted up front.

If there are several different vendors that you would like to use, we issue multi-awards quite often.

The next meeting will be Monday, January 9, 2023, at 10:00am in the BCC Chambers.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mathis declared the Opioid Abatement Funding Advisory Board adjourned.