

**MINUTES OF THE REGULAR MEETING OF THE ESCAMBIA  
COUNTY BOARD OF ADJUSTMENT**

**Regular Meeting - December 18, 2024 - 8:30 AM**

**Escambia County Central Office Complex**

**3363 West Park Place, Room 104**

1. Call to Order.

|                |                                                                                                                                                                    |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Present:       | Willie Kirkland, Jr., Vice Chairman<br>Ross Padden, Board Member<br>Marty Schack, Chairman<br>Auby Smith, Board Member<br>John Taylor, Board Member                |
| Absent:        | Randy Ponson, Board Member                                                                                                                                         |
| Staff Present: | Andrew Holmer, Deputy Director,<br>Development Services Department<br>Rachel Whitmire, Development Services<br>Coordinator<br>Kristin Hual, Deputy County Attorney |

Chairman Schack called the Regular Meeting of the Board of Adjustment to order at 8:30 a.m.

Motion by Auby Smith, Seconded by Ross Padden

Motion was made to elect Marty Schack as Chairman.

Vote : 5 - 0 Motion carried unanimously

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to elect Willie Kirkland, Jr. as Vice Chairman.

Vote : 5 - 0 Motion carried unanimously

2. Swearing in of Staff and acceptance of staff as expert witness

3. Acceptance of the BOA Meeting Package with the Development Services Staff Findings-of-Fact, into evidence.

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to accept the December 18, 2024, BOA Meeting packet.

Vote : 5 - 0 Motion carried unanimously

4. Proof of Publication and waive the reading of the legal advertisement.

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to waive the reading of the legal advertisement.

Vote : 5 - 0 Motion carried unanimously

5. Approval of Resume Minutes.

A. Approval of the Meeting Minutes from the October 16, 2024, Board of Adjustment Meeting.

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to accept the October 16, 2024, BOA Meeting Minutes.

Vote : 5 - 0 Motion carried unanimously

6. Consideration of the following cases:

A. **Case No.: V-2024-04**

Address: 25 S Merritt Drive  
Request: To reduce the front, rear, and side yard setback  
Requested by: Sherry Hartford Morris, Owner

No BOA member acknowledged any ex parte communication regarding this item.

No BOA member acknowledged visiting the site.

No BOA member refrained from voting on this matter due to any conflict of interest.

Motion by Auby Smith, Seconded by Willie Kirkland, Jr.

Motion was made to accept staff's findings of fact and grant the variance request.

Vote : 5 - 0 Motion carried unanimously

7. Discussion Items.

8. Old/New Business.

9. Announcement.

- A. The next Board of Adjustment Meeting is scheduled for Wednesday, January 15, 2025, at 8:30 a.m., at the Escambia County Central Office Complex 104, 3363 West Park Place.

10. Adjournment.

There being no further business to come before the Board, Chairman Schack declared the Regular Meeting of the Board of Adjustment adjourned at 8:48 a.m.