

**MINUTES OF THE REGULAR MEETING OF THE ESCAMBIA  
COUNTY BOARD OF ADJUSTMENT**

Regular Meeting - September 17, 2025 - 8:30 AM

Escambia County Central Office Complex

3363 West Park Place, Room 104

1. Call to Order.

|                |                                                                                                                                                                                                                                                                             |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Present:       | Willie Kirkland, Jr., Vice Chairman<br>Ross Padden, Board Member<br>Marty Schack, Chairman<br>Susan Carleton, Board Member<br>Greg Hodges, Board Member                                                                                                                     |
| Absent:        | Randy Ponson, Board Member<br>John Taylor, Board Member                                                                                                                                                                                                                     |
| Staff Present: | Horace Jones, Director, Development Services<br>Department<br>Andrew Holmer, Deputy Director, Development<br>Services Department<br>Caleb MacCartee, Urban Planning Manager<br>Rachel Whitmire, Development Services<br>Coordinator<br>Kristin Hual, Deputy County Attorney |

Chairman Schack called the Regular Meeting of the Board of Adjustment to order at 8:33 a.m.

2. Swearing in of Staff and acceptance of staff as expert witness

3. Acceptance of the BOA Meeting Package with the Development Services Staff Findings-of-Fact, into evidence.

Motion by Willie Kirkland, Jr., Seconded by Susan Carleton

Motion was made to accept the September 17, 2025, BOA Meeting packet.

Vote : 5 - 0 Motion carried unanimously

4. Proof of Publication and waive the reading of the legal advertisement.

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to waive the reading of the legal advertisement.

Vote : 5 - 0 Motion carried unanimously

5. Approval of Resume Minutes.

- A. Approval of the Meeting Minutes from the August 20, 2025, Board of Adjustment Meeting.

Motion by Susan Carleton, Seconded by Willie Kirkland, Jr.

Motion was made to accept the August 20, 2025, BOA Meeting Minutes.

Vote : 5 - 0 Motion carried unanimously

6. Consideration of the following cases:

A. **Case No.: CU-2025-10**

Address: 1420 W Nine Mile Rd.

Request: To allow on-premise alcohol consumption within 1000 feet of a childcare facility

Requested by: Meredith Bush, Agent for 9 Mile Plaza, LLC., Owner

No BOA member acknowledged any ex parte communication regarding this item.

No BOA member acknowledged visiting the site.

No BOA member refrained from voting on this matter due to any conflict of interest.

Motion by Willie Kirkland, Jr., Seconded by Susan Carleton

Motion was made to accept staff's findings of fact and grant the conditional use with the applicant's amendment of the operating hours to reflect the package sales to start at 10 a.m. and the bar services to start at 3 p.m. Monday through Friday and 2 p.m. Saturday and Sunday.

Vote : 5 - 0 Motion carried unanimously

B. **Case No.: CU-2025-11**

Address: 380 W Herman St.

Request: To allow animal kennels in the Heavy Commercial Light Industrial (HC/LI) zoning district

Requested by: Waterfront Rescue Mission, Inc, Owner

No BOA member acknowledged any ex parte communication regarding

this item.

No BOA member acknowledged visiting the site.

No BOA member refrained from voting on this matter due to any conflict of interest.

Motion by Willie Kirkland, Jr., Seconded by Susan Carleton

Motion was made to accept the site plan into the packet.

Vote : 5 - 0 Motion carried unanimously

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to accept staff's findings of fact and grant the conditional use as requested.

Vote : 5 - 0 Motion carried unanimously

7. Discussion Items.

8. Old/New Business.

9. Announcement.

- A. The next Board of Adjustment Meeting is scheduled for Wednesday, October 15, 2025, at 8:30 a.m., at the Escambia County Central Office Complex 104, 3363 West Park Place.

10. Adjournment.

There being no further business to come before the Board, Chairman Schack declared the Regular Meeting of the Board of Adjustment adjourned at 10:04 a.m.