

**MINUTES OF THE REGULAR MEETING OF THE ESCAMBIA
COUNTY BOARD OF ADJUSTMENT**

Regular Meeting - January 21, 2026 - 8:30 AM

Escambia County Central Office Complex

3363 West Park Place, Room 104

1. Call to Order.

Present:	Willie Kirkland, Jr., Vice Chairman Ross Padden, Board Member Marty Schack, Chairman Susan Carleton, Board Member Greg Hodges, Board Member
Absent:	Randy Ponson, Board Member John Taylor, Board Member
Staff Present:	Horace Jones, Director, Development Services Department Andrew Holmer, Deputy Director, Development Services Department Caleb MacCartee, Urban Planning Manager Kim Wilson, Senior Urban Planner Rachel Whitmire, Development Services Coordinator Kristin Hual, Deputy County Attorney

Chairman Schack called the Regular Meeting of the Board of Adjustment to order at 8:30 a.m.

2. Swearing in of Staff and acceptance of staff as expert witness

3. Acceptance of the BOA Meeting Package with the Development Services Staff Findings-of-Fact, into evidence.

Motion by Willie Kirkland, Jr., Seconded by Susan Carleton

Motion was made to accept the January 21, 2026, BOA Meeting packet.

Vote : 5 - 0 Motion carried unanimously

4. Proof of Publication and waive the reading of the legal advertisement.

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to waive the reading of the legal advertisement.

Vote : 5 - 0 Motion carried unanimously

5. Approval of Resume Minutes.

- A. Approval of the Meeting Minutes from the December 17, 2025, Board of Adjustment Meeting.

Motion by Susan Carleton, Seconded by Willie Kirkland, Jr.

Motion was made to accept the December 17, 2025, BOA Meeting Minutes.

Vote : 5 - 0 Motion carried unanimously

6. Consideration of the following cases:

A. **Case No.: CU-2026-03**

Address: 1420 W Nine Mile Road

Request: To amend the operational hours of approved case CU-2025-10 for on premise alcohol consumption within 1,000 feet of a childcare facility

Requested by: Meredith Bush, Agent for 9 Mile Plaza, LLC., Owner

No BOA member acknowledged any ex parte communication regarding this item.

No BOA member acknowledged visiting the site.

No BOA member refrained from voting on this matter due to any conflict of interest.

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to accept staff's findings of fact and grant the conditional use as requested.

Vote : 5 - 0 Motion carried unanimously

B. **Case No.: CU-2026-05**

Address: 4524 Saufley Field Road

Request: To allow outdoor storage of trailered boats and recreational vehicles

Requested by: Tom Hammond, Agent for Northwest Florida A/C LLC, Owner

No BOA member acknowledged any ex parte communication regarding

this item.

No BOA member acknowledged visiting the site.

No BOA member refrained from voting on this matter due to any conflict of interest.

Motion by Ross Padden, Seconded by Susan Carleton

Motion was made to accept staff's findings of fact and grant the conditional use as requested.

Vote : 5 - 0 Motion carried unanimously

C. Case No.: CU-2026-02

Address: 5490 Cruzat Way
Request: To allow an accessory dwelling unit on a lot less than one acre in MDR zoning
Requested by: Meredith Bush, Agent for Renata Chwedczuk, Owner

No BOA member acknowledged any ex parte communication regarding this item.

No BOA member acknowledged visiting the site.

No BOA member refrained from voting on this matter due to any conflict of interest.

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to accept staff's findings of fact and grant the conditional use as requested.

Vote : 5 - 0 Motion carried unanimously

D. Case No.: V-2026-01

Address: 5490 Cruzat Way
Request: A side yard setback variance
Requested by: Meredith Bush, Agent for Renata Chwedczuk, Owner

No BOA member acknowledged any ex parte communication regarding this item.

No BOA member acknowledged visiting the site.

No BOA member refrained from voting on this matter due to any conflict of interest.

Motion by Ross Padden, Seconded by Greg Hodges

Motion was made to accept the applicant's amended narrative into evidence.

Vote : 5 - 0 Motion carried unanimously

Motion by Willie Kirkland, Jr., Seconded by Ross Padden

Motion was made to continue the case to be heard on March 18, 2026, at the cost of the owner.

Vote : 5 - 0 Motion carried unanimously

7. Discussion Items.

8. Old/New Business.

Motion by Ross Padden, Seconded by Susan Carleton

Motion was made to nominate Willie Kirkland, Jr. the Chairman of the Board of Adjustment.

Vote : 4 - 0 Motion carried unanimously

Motion by Susan Carleton, Seconded by Greg Hodges

Motion was made to nominate Ross Padden as the Vice Chairman of the Board of Adjustment.

Vote : 4 - 0 Motion carried unanimously

9. Announcement.

- A. The next Board of Adjustment Meeting is scheduled for Wednesday, February 18, 2026, at 8:30 a.m., at the Escambia County Central Office Complex 104, 3363 West Park Place.

10. Adjournment.

There being no further business to come before the Board, Chairman Kirkland declared the Regular Meeting of the Board of Adjustment adjourned at 10:48 a.m.